

**MINUTES OF THE
GRANT COUNTY SANITARY SEWER DISTRICT
JANUARY 2021 MEETING**

A Special Meeting of the Grant County Sanitary Sewer District was called to order on January 20, 2021, at the hour of 3:00 p.m. The Special Meeting was conducted by live video and live audio teleconference which originated at the District Headquarters, 1 Farrell Drive, Crittenden, KY 41030. The Special Meeting was called pursuant to Senate Bill 150 and KRS 61.823. The Special Meeting was SB 150 compliant and KRS 61.823 compliant. Prior to beginning the Meeting, Chairman Givin announced that the Special Meeting was properly noticed with the compliant agenda. Those in attendance were Chairman Charles Givin, and Commissioners, Rodger Bingham, Danny Northcutt, Robert Worthington, and Leo Saylor. Also present were Dianne Cook, HR Director Ashley Dyer, Superintendent William Catlett, Mr. Kerry Odle of HMB Professional Engineers, Inc., Paul Harp, Brian Simpson of the Bullock Pen Water District, and Counsel Thomas R. Nienaber. All "social distancing" guidelines were followed. Also present representing HMB Professional Engineers, Inc., were Mr. Benton Hanson and Christopher Stewart, who attended by Zoom. Commissioner Worthington also attended by Zoom.

The first order of business was a swearing in of new officers. The Oath of Office was administered to Chairman Charles Givin, Vice-Chairman Robert Worthington, Secretary Danny Northcutt, and Treasurer Rodger Bingham. Each signed their respective Certificates as attached.

The next order of business was a review of the December 2020 Minutes. After discussion, upon Motion of Danny Northcutt and second by Robert Worthington, it was unanimously,

"RESOLVED: that the December 2020 Minutes be and the same are hereby approved as attached."

The next order of business was a review of the December 2020 Profit and Loss Statement and Warrants as attached. After discussion, upon motion of Robert Worthington and second by Leo Saylor, it was unanimously,

"RESOLVED: that the December 2020 Profit and Loss Statement and Warrants, be and the same are hereby approved as attached."

The next order of business was a presentation by Counsel Thomas R. Nienaber as follows:

1. Mr. Nienaber inquired as to the status of the Equalization Basin Project. Mr. Odle reported that it is currently awaiting a geotechnical report from American Engineering, Inc. A more detailed summary of the project is outlined below.
2. Mr. Nienaber inquired as to how the payment plans are going with District customers who were either late or nonpayment status as a result of COVID-19. Dianne Cook

Grant Co. Sanitary Sewer District
Minutes
January 20, 2021

reported that for the most part, District customers have embraced the payment plan program to clear up delinquent accounts.

3. Mr. Nienaber inquired as to the status of the refund/underbilling payments as ordered by the Public Service Commission. Dianne Cook reviewed with the Commissioners a detailed summary of the current status. A copy of that report is attached. Overall, Ms. Cook reported that the program is going very well. She did report that to date the District has received four (4) unclaimed checks that are outstanding and uncashed.
4. Mr. Nienaber inquired as to the District's late/nonpayment of customers. Dianne Cook reported that even in light of the COVID-19 crisis, District customers who are late or non-payment status are not unusually high.

The next order of business was a report by HMB Professional Engineers, Inc., Mr. Kerry Odle, as follows:

1. Mr. Odle reported that the Equalization Basin Project has somewhat stalled as we are awaiting the geotechnical report from American Engineering, Inc. It is expected that the geotechnical report will be in by next Monday. Mr. Odle reported that a verbal report from American Engineering, Inc., indicated that there will have to be some additional improvements made as a result of limestone composition in the general area where the Equalization Basin is going to be constructed. Mr. Odle reported that the additional cost for these improvements will be approximately \$80,000.00 to \$100,000.00. Preparation on the plans and drawings for the Equalization Basin should be completed shortly after receiving the geotechnical report. Mr. Odle reported that the shale rock in the general area where the Equalization Basin is going to be constructed has a tendency to shift over time. In order to prevent any damage, additional reenforcement and drilling will be required. That is the reason for the additional cost. Mr. Nienaber inquired if the District will require additional land for the plant improvements. The preliminary indication is that the District will need additional land. Mr. Nienaber stated that if additional land is necessary, the District should make certain that enough land is acquired from the City of Crittenden to adequately accommodate the plant improvements. Mr. Nienaber also indicated that contact with the City of Crittenden shall be made as soon as possible in order to resolve the issue in advance of the commencement of construction. Chairman Givin indicated that he will make contact with the City of Crittenden Mayor after the drawings are complete.

The next order of business was a Superintendent's Report as follows:

Grant Co. Sanitary Sewer District
Minutes
January 20, 2021

1. Superintendent Catlett reviewed with the Commissioners his monthly Superintendent's Report as attached.
2. Paul Harp indicated that the fine screen system at the plant required some maintenance. The minor repairs were made by the District.
3. Brian Simpson extended the District's appreciation for the \$100.00 contribution to employee FSA accounts in light of the COVID-19 crisis.

The next order of business was a report by Dianne Cook as follows:

1. Ms. Cook reported that the Superintendent Catlett appreciation luncheon is scheduled for Thursday, January 28, 2021, at the District Headquarters. Lunch is to be served at 12:00 noon. Anyone wishing to attend the appreciation luncheon should notify Dianne Cook as soon as possible.
2. Dianne Cook reported that the next monthly meeting is scheduled for February 18, 2021.

There being no further business to conduct, upon motion and second, the meeting was adjourned.

GRANT COUNTY SANITARY SEWER DISTRICT

BY: 
CHARLES GIVIN, CHAIRMAN

ATTEST:


DANNY NORTHCUTT, SECRETARY