

**MINUTES OF THE  
GRANT COUNTY SANITARY SEWER DISTRICT  
NOVEMBER 2020 MEETING**

The November Meeting of the Grant County Sanitary Sewer District was called to order on November 19, 2020, at the hour of 3:00 p.m. Present at the meeting were the following: Chairman Charles Givin, and Commissioners, Rodger Bingham, Danny Northcutt, Robert Worthington, and Leo Saylor. Also present were Dianne Cook, HR Director Ashley Dyer, Superintendent William Catlett, Kerry Odle, HMB Professional Engineers, Inc., Mr. Mr. Benton Hanson of HMB Professional Engineers, Inc, Paul Harp, Brian Simpson of the Bullock Pen Water District, and Counsel Thomas R. Nienaber.

The first order of business was a review of the October 2020 Minutes. After discussion, upon Motion of Danny Northcutt and second by Rodger Bingham, it was unanimously,

“RESOLVED: that the October 2020 Minutes be and the same are hereby approved as attached.”

The next order of business was a review of the October 2020 Profit and Loss Statement and Warrants as attached. After discussion, upon motion of Rodger Bingham and second by Danny Northcutt, it was unanimously,

“RESOLVED: that the October 2020 Profit and Loss Statement and Warrants, be and the same are hereby approved as attached.”

The next order of business was a report by Counsel Thomas R. Nienaber as follows:

1. Mr. Nienaber gave a report on the status of KACO’s financing opportunities. Mr. Nienaber presented to the District the following documents:
  - (1) Resolution Approving a Lease;
  - (2) Resolution Approving an Interlocal Cooperation Agreement; and
  - (3) Interlocal Cooperation Agreement.

Mr. NIENABER discussed with the Commissioners the aforementioned documents. These are the same documents which were distributed to the Commissioners by correspondence dated November 3, 2020. After discussion, upon motion of Danny Northcutt and second by Rodger Bingham, it was unanimously,

“RESOLVED as follows:

- (1) The District be and the same is hereby authorized through its representatives to execute the attached RESOLUTION APPROVING A LEASE FOR THE FINANCING OF A PROJECT AND AUTHORIZING THE EXECUTION OF

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VARIOUS DOCUMENTS RELATED TO SUCH PURPOSE.

- (2) The District be and same is hereby authorized through its representatives to execute the attached RESOLUTION OF THE GRANT COUNTY SANITARY SEWER DISTRICT APPROVING AN INTERLOCAL COOPERATION AGREEMENT BETWEEN THE GRANT COUNTY SANITARY SEWER DISTRICT AND OTHER PARTIES THERETO REGARDING THE KENTUCKY ASSOCIATION OF COUNTIES FINANCE CORPORATION.
- (3) The District be and the same is hereby authorized through its representatives to execute the attached INTERLOCAL COOPERATION AGREEMENT.”

2. Mr. Nienaber requested a COVID-19 update. Superintendent Catlett reported that effective immediately the District will close its office to customer traffic in conformity with Governor Beshear’s November 17, 2020 Executive Order. The District’s drive-thru window will remain open and operational. Dianne Cook reported that the notice to District customers relating to the Public Service Commission’s Order have been sent. She also reported that the District notices of service termination and delinquencies in bill payment have not raised significantly over pre-COVID-19 numbers.
3. Mr. Nienaber inquired as to the status of refunds/underbilling invoices required by the Public Service Commission’s Order. Dianne Cook reported that all of the refund checks have been issued and mailed. In addition, invoices for underpayments have been issued and are being paid at a respectable rate.

The next order of business was a presentation by HMB Professional Engineers, Inc., Mr. Kerry Odle, as follows:

1. Mr. Odle reported on the status of the Equalization Basin Project. He reported that the land survey is not yet complete. A topographical map was sent to the geotechnical engineer requesting an inspection of the site. Based upon the local topography and soil composition, the geotech is going to perform some test bores to insure stability. The test-boring will be completed by AEI Geotechnical Services. The cost of their services is \$12,650.00. Mr. Odle reported that this is consistent with the original cost estimate. Mr. Nienaber inquired as to whether or not the District will need additional acreage for completion of this Project. Mr. Odle and Superintendent Catlett reported that decision

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has not yet been made. Mr. Odle and Superintendent Catlett will keep the District informed on any developments with respect to that issue.

The next order of business was a report by Superintendent Catlett as follows:

1. Paul Harp gave the Superintendent's Report as attached.
2. Mr. Harp reported that the PH issues at the Treatment Plant have been resolved.

The next order of business was a report by Dianne Cook as follows:

1. Dianne Cook distributed to the Commissioners the Preliminary Budget for 2020. Ms. Cook reported that the District will need to take final action on the 2021 Budget at the next meeting. She requested that all of the Commissioners review the attached Preliminary 2021 Budget and if anyone has any recommended changes, that they notify her in sufficient time that those recommendations could be distributed to the other Commissioners prior to the next regularly scheduled meeting for December 17, 2020.
2. Dianne Cook reported that the next meeting is scheduled for December 17, 2020.

There being no further business to conduct, upon motion and second, the meeting was adjourned.

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BY:   
CHARLES GIVIN, CHAIRMAN

ATTEST:

  
DANNY NORTHCUTT, SECRETARY