

**MINUTES OF THE
GRANT COUNTY SANITARY SEWER DISTRICT
MARCH 2021 MEETING**

A Special Meeting of the Grant County Sanitary Sewer District was called to order on March 18, 2021, at the hour of 3:00 p.m. The Special Meeting was conducted by live video and live audio teleconference which originated at the District Headquarters, 1 Farrell Drive, Crittenden, KY 41030. The Special Meeting was called pursuant to Senate Bill 150 and KRS 61.823. The Special Meeting was SB 150 compliant and KRS 61.823 compliant. Prior to beginning the Meeting, Chairman Givin announced that the Special Meeting was properly noticed with the compliant agenda. Those in attendance were Chairman Charles Givin, and Commissioners, Rodger Bingham, Danny Northcutt, Robert Worthington, and Leo Saylor. Also present were HR Director Ashley Dyer, Mr. Christopher Stewart of HMB Professional Engineers, Paul Harp and Brian Simpson, and Counsel Thomas R. Nienaber. All “social distancing” guidelines were followed. Also present representing HMB Professional Engineers, Inc., was Mr. Benton Hanson who attended by Zoom. Commissioner Worthington attended by Zoom.

The first order of business was a review of the February 2021 Minutes. Ashley Dyer reported that a minor amendment was made to the Minutes. After discussion, upon Motion of Robert Worthington and second by Danny Northcutt, it was unanimously,

“RESOLVED: that the February 2021 Minutes be and the same are hereby approved as amended.”

The next order of business was a review of the February 2021 Profit and Loss Statement and Warrants as attached. After discussion, upon motion of Danny Northcutt and second by Leo Saylor, it was unanimously,

“RESOLVED: that the February 2021 Profit and Loss Statement and Warrants, be and the same are hereby approved as attached.”

Commissioner Northcutt inquired as to the charge for the telemetry system. Paul Harp reported that this is an annual expense paid in February of each year.

The next order of business was a report by Counsel Thomas R. Nienaber as follows:

1. Mr. Nienaber inquired as to the committee’s review of the current Management Agreement. Mr. Nienaber distributed copies of the “Second Amended Management and Operational Services Agreement” (“Management Agreement”) to all Commissioners. Ashley Dyer reported that the committee had met. She prepared a Summary of the committee’s analysis of the current Management Agreement. A copy of that Summary is attached. A considerable discussion and analysis of the committee’s Summary followed. In summary, Ashley Dyer reported that the Committee recommends that the charge for office/administrative personnel would be set at \$6,877.00 per month. Field personnel charges would be

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\$7,317.00 per month. Rent would be set at \$600.00 per month. An additional charge of \$1,385.00 per month would be made to cover overtime costs which Bullock Pen Water District field personnel must incur for weekend inspections of the wastewater treatment plant. Overall, the total monthly charge for the Management Agreement would be \$16,179.00 per month. Chairman Givin noted that since the Carl Crone charges are no longer incurred, Section VII E (6) of the Management Agreement should be deleted. After considerable discussion, upon motion of Danny Northcutt and second by Rodger Bingham, it was unanimously,

“RESOLVED as follows:

1. The Management Agreement shall be revised to reflect a monthly charge to the Grant County Sanitary Sewer District for all management services in the amount of \$16,179.00.
 2. Mr. Nienaber shall prepare a redline version for distribution to all Commissioners who shall report to Ashley Dyer their approval of the Amended Management Agreement.
 3. Upon approval of the revised Management Agreement by the Grant County Sanitary Sewer District, Mr. Nienaber is authorized to file the Amended Management Agreement with the Public Service Commission for approval.”
2. Mr. Nienaber inquired as to the status of the real estate acquisition from the City of Crittenden. Superintendent Simpson had a Plat (attached) prepared for the required real estate consisting of 0.3 acres. Superintendent Simpson stated that he is in the process of obtaining a complete legal description and survey for the proposed property. After discussion, upon motion of Leo Saylor and second by Danny Northcutt, it was unanimously,

“RESOLVED: that Counsel Thomas R. Nienaber prepare a Warranty Deed for the Real Estate in question and submit same to the City of Crittenden for signature. Chairman Givin is hereby authorized to execute the Warranty Deed on behalf of the District.

3. Commissioner Saylor stated that he received a complaint of odors in the Indian Hill area. These odors are apparently emanating from the wastewater treatment plant. Commissioner Givin stated that this issue was discussed before the City of Crittenden.

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Superintendent Simpson stated that hopefully the Equalization Tank Project will help in reducing odors in the area.

The next order of business was a report by HMB Professional Engineers, Inc., Mr. Benton Hanson, and Mr. Christopher Stewart as follows:

1. HMB is currently working on the Equalization Tank Project plans. The preliminary drafts of those plans are with Superintendent Simpson who is reviewing them. Once Superintendent Simpson approves the plans, they will be submitted to the Division of Water. This is anticipated to occur within the next thirty (30) days.
2. Commissioner Northcutt inquired as to whether or not the District would qualify for any COVID-19 Relief Funds. He reported that the City of Crittenden is expected to receive \$720,000.00; Grant County \$4,900,000.00; and Boone County approximately \$27,000,000.00. Mr. Stewart reported that these funds are earmarked primarily for water, sewer, and broadband projects. Chairman Givin said that he will contact the appropriate Judge Executives and City officials to see if any monies would be available to the District for projects, particularly the Equalization Tank Project.

The next order of business was a report by Paul Harp as follows:

1. Mr. Harp reviewed with the Commissioners his monthly report as attached.
2. Mr. Harp reported that the KY 491 Lift Station had an overflow issue which was handled.

The next order of business was a report by Ashley Dyer as follows:

1. Ms. Dyer reported that the Bullock Pen Water District has rescheduled its meeting for April 21, 2021 due to conflicts. There being no objection, the next District meeting will be April 21, 2021. Dianne Cook is hereby directed to make the appropriate notices.

There being no further business to conduct, upon motion and second, the meeting was adjourned.

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BY: Charles Givin
CHARLES GIVIN, CHAIRMAN

ATTEST: Danny Northcutt
DANNY NORTH CUTT, SECRETARY