

**MINUTES OF THE
GRANT COUNTY SANITARY SEWER DISTRICT
NOVEMBER 2021 MEETING**

The November 2021 Meeting of the Grant County Sanitary Sewer District was called to order on November 18, 2021, at 3:00 p.m. at the District Headquarters, One Farrell Drive, Crittenden, Kentucky. Present at the meeting were the following: Chairman Charles Givin, and Commissioners, Danny Northcutt, Leo Saylor, Rodger Bingham, and Robert Worthington. Also present were HR Director Ashley Dyer, Dianne Cook, Mr. Christopher Stewart and Mr. Benton Hanson of HMB Professional Engineers, Counsel Thomas R. Nienaber, Paul Harp, and Brian Simpson.

The first order of business was a review of the October 2021 Minutes as attached. After discussion, upon Motion of Robert Worthington and second by Leo Saylor, it was unanimously,

“RESOLVED: that the October 2021 Minutes be and the same are hereby approved as attached.”

The next order of business was a review of the October 2021 Profit and Loss Statement and Warrants as attached. Commissioner Saylor inquired about various expenses. Mr. Harp stated that those were incurred for the electrofusion materials. Commissioner Northcutt inquired about the District’s efforts to reduce electric consumption. Mr. Harp reported that he will prepare a summary for presentation at the next meeting. After discussion, upon motion of Leo Saylor and second by Danny Northcutt, it was unanimously,

“RESOLVED: that the October 2021 Profit and Loss Statement and Warrants be and the same are hereby approved as attached.”

The next order of business was a report by Counsel Thomas R. Nienaber as follows:

1. Mr. Nienaber reported on the status of the Grant Circuit Court litigation regarding the Waller Road lift station and dam. Mr. Nienaber reported that defense counsel for various Defendants stated that they are going to meet with the City of Crittenden to inquire into whether or not the City would assume the responsibility for maintenance and upkeep of the dam. Mr. Nienaber was skeptical as to whether or not this attempted resolution would work. Mr. Nienaber also reported that at this time, it does not appear as though the Plaintiff or any of the other Defendants have any interest in naming the District as a party Defendant.
2. Mr. Nienaber reported that the District’s website is activated. It looks very nice.
3. Mr. Nienaber inquired as to the status of the EQT Project. Mr. Hanson reported that before the District could move forward with designing and planning for a new

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wastewater treatment plant (“WWTP”), the District would be required under Kentucky law to have a facilities plan (“Facilities Plan”) prepared. To that end, HMB Professional Engineering, Inc., submitted the attached proposed “Work Authorization” and “Agreement” for consideration and adoption by the District. The attached Agreement would authorize the District to proceed with the preparation of a Facilities Plan. Mr. Hanson gave a full report on the scope of a Facilities Plan and what would be required to be included therein. Briefly, a Facilities Plan presents a District wide analysis and review of the District’s current operation, including collection lines, treatment plant, and the like. The Facilities Plan would also forecast future District improvements necessary to remain operational and to meet the District’s future needs. A Facilities Plan takes approximately six months to complete. Public hearings are required. Commissioner Northcutt inquired as to the cost. Mr. Hanson reported that the projected cost is \$100,000.00. Superintendent Simpson inquired as to whether or not the District could take some of the responsibilities of preparing a Facilities Plan, thereby reducing the cost. Mr. Hanson said that he would look into that. Commissioner Northcutt inquired as to whether or not ARPA funds can be used to pay for the Facilities Plan. Brian Hanson said that they could. Chairman Givin stated that under no uncertain circumstance, the District absolutely needs a new WWTP. Commissioner Northcutt agreed. Commissioners Bingham and Worthington both commented that they would like to take the opportunity to review the proposed agreement before taking action. Mr. Hanson reported that Kentucky Infrastructure Authority (“KIA”) funding will be available for the Facilities Plan, however, an application for that funding must be submitted on or before December 15, 2021. Mr. Hanson stated that he would send hard copies of the Facilities Plan Agreement to all Commissioners for discussion at the next meeting. After further discussion, upon motion of Robert Worthington and second by Danny Northcutt, it was unanimously,

“RESOLVED: that HMB Professional Engineers, Inc., through Mr. Hanson, submit a project profile and application for funding of the planning and design element of the new Wastewater Treatment Plant.”

The next order of business was report by HMB Professional Engineers, Inc., Mr. Benton Hanson:

1. Mr. Hanson had nothing new to report.

The next order of business was a report by Brian Simpson and Paul Harp as follows:

1. Mr. Harp reviewed with the Commissioners his monthly report as attached.

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2. Mr. Harp reported that the electric panel for the Waller lift station should be delivered within the next two weeks. Gleason Electric will be in to install the panel as soon as delivery is received.

The next order of business was a report by Ashley Dyer and Dianne Cook as follows:

1. Dianne Cook distributed copies of the proposed 2022 Budget as attached. Chairman Givin recommended that the Commissioners review the Budget and be prepared to take final action at the next meeting.
2. Dianne Cook reported that the next scheduled meeting is December 16, 2021.

There being no further business to conduct, upon motion and second, the meeting was adjourned.

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BY: *Charles D. Givin*
CHARLES GIVIN, CHAIRMAN

ATTEST:

Danny Northcutt
DANNY NORTHCUTT, SECRETARY