

**MINUTES OF THE
GRANT COUNTY SANITARY SEWER DISTRICT
APRIL 2022 MEETING**

The April 2022 Meeting of the Grant County Sanitary Sewer District was called to order on April 21, 2022, at 3:00 p.m. at the District Headquarters, One Farrell Drive, Crittenden, Kentucky. Present at the meeting were the following: Chairman Charles Givin, and Commissioners, Danny Northcutt, Leo Saylor, Rodger Bingham, and Robert Worthington. Also present were HR Director Ashley Dyer, Dianne Cook, Mr. Benton Hanson and Mr. Christopher Stewart of HMB Professional Engineers, Counsel Thomas R. Nienaber, Paul Harp, and Brian Simpson. Also in attendance was the Hon. Chuck Dills, Grant County Judge Executive.

The first order of business was a review of the March 2022 Minutes as amended. After discussion, upon Motion of Robert Worthington and second by Leo Saylor, it was unanimously,

“RESOLVED: that the March 2022 Minutes be approved as attached and amended.”

The next order of business was a review of the March 2022 Profit and Loss Statement and Warrants as attached. After discussion, upon motion of Rodger Bingham and second by Leo Saylor, it was unanimously,

“RESOLVED: that the March 2022 Profit and Loss Statement and Warrants be and the same are hereby approved as attached.”

The next order of business was the opening of the bids for the sale of the Vactor Truck chassis. Mr. Harp reported that there were a total of seven bids received. Mr. Nienaber opened the bids with the following results:

Bidder	Amount
1. Kevin Fulks Construction	\$2,185.00
2. Paul D. Myers	\$1,011.00
3. Luke O’Nan	\$1,057.00
4. Harold Colson	\$1,575.00
5. Duane Epperson	\$755.00
6. Outdoor Ex-scapes	\$2,554.00
7. Luke O’Nan	\$557.00

After discussion, upon Motion of Danny Northcutt and second by Leo Saylor, it was unanimously,

“RESOLVED: that Paul Harp be and he is hereby authorized to sell and transfer the District’s Vactor Truck chassis to Outdoor Ex-scapes for the sum of \$2,554.00. Mr. Harp is hereby authorized to

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execute any and all paperwork necessary to effectuate that transfer.”

The next order of business was a report by counsel Thomas R. Nienaber as follows:

1. Mr. Nienaber reported that he has spoken to Debbra Dedden at Morris & Bressler regarding the District’s proposed rate increase. Due to the income tax season, Debbra Dedden was unable to prepare the final analysis for the proposed rate increase. Ms. Dedden will provide that report at the next meeting.
2. Mr. Nienaber inquired as to whether or not the District has received any funding from ARPA. Paul Harp reported that he received applications and related paperwork necessary for receiving those funds. Mr. Harp reported that the paperwork is quite voluminous. Benton Hanson of HMB Professional Engineering, Inc., informed Mr. Harp that he would assist in completing that paperwork if Mr. Harp needed any assistance.
3. Mr. Nienaber reported that there has been no activity in the Garrison litigation.

The next order of business was a report by HMB Professional Engineers, Inc., Mr. Benton Hanson and Mr. Christopher Stewart as follows:

1. Mr. Hanson reported that the Wastewater Facility Plan is moving along very well. HMB is receiving the required responses from various governmental agencies. Mr. Hanson was asked if the Wastewater Facility Plan can be paid for through ARPA Funding. Mr. Hanson reported that it could be.

The next order of business was a report by Brian Simpson and Paul Harp as follows:

1. Mr. Harp reviewed with the Commissioners his Supervisor’s Report as attached.
2. Mr. Harp reported that he purchased nozzles for the new Vactor Truck at a cost of \$1,000.00.
3. Brian Simpson reported that the Vactor Truck is working very well. He stated that it was a great purchase for the District. Mr. Simpson also reported that a Vactor representative looked over the truck and said the District made a great deal. Mr. Simpson also reported that the Vactor representative suggested that the District keep the Vactor Truck in a garage or in a covered location. Mr. Simpson stated that he is going to investigate the possibility of constructing a “carport”. Commissioner Worthington inquired as to whether or not a structure could be constructed on the side of the District’s existing

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building. Mr. Simpson stated that he would investigate that possibility. After discussion, Mr. Simpson stated that he would obtain bids and cost estimates for constructing a carport and report at the next meeting.

4. Mr. Simpson reported that some of the grinder pumps on the Phase I Project (2009) and the Phase II Project (2014) are reaching their useful life expectancy. Mr. Simpson reported that the original grinder pumps were purchased with a 5-year warranty and an estimated lifespan of 10 years. Mr. Simpson indicated that in the coming years, the District is going to be incurring significant expense in replacing and/or repairing existing grinder pumps. Mr. Simpson suggested that the District begin the process of implementing a “surcharge” or other cost recovery program whereby customers who are served by grinder pumps contribute to a “repair fund”. Mr. Nienaber stated that if the District adopted a “surcharge” or similar plan for collecting monies for future repairs or replacement, it would have to be approved by the Public Service Commission. Mr. Simpson stated that he would investigate various alternative programs that could be adopted by the District and report at the next meeting.

The next order of business was a report by Ashley Dyer and Dianne Cook as follows:

1. Ms. Dyer reviewed with the Commissioners insurance cost estimates which she received from Cincinnati Insurance as attached. Ms. Dyer reported that the District’s insurance is up for renewal on May 14, 2022. The attached cost analysis would indicate that the District’s insurance cost for the upcoming year has not increased any significant amount. The proposed prices as attached reflect similar coverage to that which the District had last year. Chairman Givin stated that the cost of insurance would be shared with the District on an 80-20 basis. Ms. Dyer reported that she was contacted by the Kentucky League of Cities (“KLC”) to submit an insurance quote for the District. Ms. Dyer stated that KLC would submit a bid no later than May 5, 2022. The bid submitted by KLC should reflect insurance coverage at the same level as that offered by Cincinnati Insurance. Ms. Dyer suggested that the District authorize the purchase of insurance, either through Cincinnati Insurance pursuant to the attached rate chart or in the alternative, purchase insurance through KLC if the bid received from KLC on or before May 5, 2022, is significantly lower than the Cincinnati Insurance bid. Mr. Nienaber suggested that Ms. Dyer forward the KLC bid (when received) to all Commissioners, but in no event later than May 5, 2022. All Commissioners should vote by email on which insurance package to purchase (KLC or Cincinnati Insurance) within 24 hours of receiving the KLC bid. It was also suggested that Ms. Dyer submit a recommendation in her email to all Commissioners recommending which insurance package she would prefer. After discussion, upon motion of Danny Northcutt and second by Robert Worthington, it was unanimously,

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“RESOLVED as follows:

- (a) That Ashley Dyer be and she is hereby authorized to renew the District’s insurance coverage through Cincinnati Insurance Company at coverage levels set forth in the attached report and at a cost not to exceed \$2,577.00 for D&O coverage; \$1,011.00 for cyber coverage; and \$46,446.00 for general insurance coverage.
- (b) The cost of the insurance shall be paid 20% by the District and 80% by Bullock Pen Water District.
- (c) Ms. Dyer shall notify all Commissioners of the KLC bid upon receipt thereof, but in no event later than May 5, 2022. Within 24 hours of receiving the KLC bid, all Commissioners are asked to cast their vote for either renewing insurance coverage through Cincinnati Insurance Company or through KLC at cost and coverage levels equivalent to those outlined in the attached Report.
- (d) In the event Ms. Dyer does not receive the necessary votes from the Commissioners within 24 hours following distribution of the KLC bid (but in no event later than May 7, 2022), Ms. Dyer is hereby directed to renew the District’s insurance coverage through Cincinnati Insurance Company. She is further authorized to execute any and all necessary paperwork to implement that coverage.”

2. Dianne Cook reported that the next meeting is scheduled for May 19, 2022.

3. Chairman Givin reported that an Executive Session is needed to discuss potential business negotiations between the District and third parties. This Executive Session is being called pursuant to KRS 61.810(1)(g). Upon motion of Danny Northcutt and second by Robert Worthington, it was,

“RESOLVED: that the District retire to Executive Session.”

The record reflects that the Executive Session lasted approximately 35 minutes. The Record should also reflect that there was no final action taken during Executive Session.

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Upon motion of Robert Worthington and second by Rodger Bingham, it was unanimously,

“RESOLVED: that the Executive Session be terminated and that the District return to regular session.”

There being no further business to conduct, upon motion and second, the meeting was adjourned.

GRANT COUNTY SANITARY SEWER DISTRICT

BY: *Charles Givin*
CHARLES GIVIN, CHAIRMAN

ATTEST:
Danny Northcutt
DANNY NORTHCUTT, SECRETARY