

**MINUTES OF THE
GRANT COUNTY SANITARY SEWER DISTRICT
MARCH 2022 MEETING**

The March 2022 Meeting of the Grant County Sanitary Sewer District was called to order on March 17, 2022, at 3:00 p.m. at the District Headquarters, One Farrell Drive, Crittenden, Kentucky. Present at the meeting were the following: Chairman Charles Givin, and Commissioners, Danny Northcutt, Leo Saylor, Rodger Bingham, and Robert Worthington. Also present were HR Director Ashley Dyer, Dianne Cook, Mr. Benton Hanson of HMB Professional Engineers, Counsel Thomas R. Nienaber, Paul Harp, and Brian Simpson.

The first order of business was a review of the February 2022 Minutes as amended. After discussion, upon Motion of Robert Worthington and second by Danny Northcutt, it was unanimously,

“RESOLVED: that the February 2022 Minutes be approved as attached and amended.”

The next order of business was a review of the February 2022 Profit and Loss Statement and Warrants as attached. After discussion, upon motion of Danny Northcutt and second by Leo Saylor, it was unanimously,

“RESOLVED: that the February 2022 Profit and Loss Statement and Warrants be and the same are hereby approved as attached.”

The next order of business was a report by Morris & Bressler, Ms. Debbra Dedden regarding her review and analysis for a possible rate increase. Ms. Dedden distributed to all of the Commissioners her attached Summary and Report. Ms. Dedden based her assumptions on a 3-year debt service average requirement. Based upon Ms. Dedden’s summary, she recommends that the District apply for a 7.5% rate increase. Commissioner Bingham inquired as to when the last rate increase occurred. Dianne Cook reported that the last rate increase for the District was in 2020. Paul Harp reported that chemicals alone for the WWTP increased between 20% and 30% in the last year. He reported that chemical price increases will continue to increase significantly. Commissioner Bingham opined that given the ever increasing cost of operations, the District should apply for a 10% rate increase. After considerable discussion, upon motion of Rodger Bingham and second by Leo Saylor, it was unanimously,

“RESOLVED: that the District begin the process of completing and filing a rate increase application with the Public Service Commission seeking a rate increase of 10%.”

The next order of business was a report by counsel Thomas R. Nienaber as follows:

Grant Co. Sanitary Sewer District
Minutes
March 17, 2022

1. Mr. Nienaber inquired as to whether or not the ARPA funds have been received by the District from Grant County Fiscal Court. Chairman Givin reported that while there was a ceremonial presentation of the ARPA check in February, 2022, the District has not as yet received the ARPA funding from the Grant County Fiscal Court. Chairman Givin stated that he will contact Judge Executive Dills to see when the monies will be received.
2. Mr. Nienaber reported that the Garrison litigation now pending in the Grant Circuit Court has not moved forward since the last meeting.

The next order of business was a report by HMB Professional Engineers, Inc., Mr. Benton Hanson.

1. Mr. Hanson reported that preparation of the Facilities Plan is underway and moving forward. He reported that as a part of the Facilities Plan, HMB is evaluating different scenarios for a new WWTP. He reported that there are two primary options:
 - (a) Utilize the existing Plant with an add-on expansion. This option has both advantages and disadvantages. From a positive perspective, this option provides less cost, however, it does adversely limit overall operations.
 - (b) The second option would be to construct an entirely new WWTP. This option would be more expensive, however, it would provide a more efficient Plant operation.

Mr. Hanson reported that under any scenario, a new WWTP should be constructed using projected 20 year capacity demands. HMB is balancing all of these considerations when planning a new WWTP.

The next order of business was a report by Superintendent Simpson and Paul Harp as follows:

1. Mr. Harp reported that the tanks on the Vactor truck have been scrapped. The District received \$1,600.00 for the scrap iron. The Vactor truck chassis will be sold next week by the District. Mr. Harp inquired as to whether or not the District could include a "reserve" when selling the Vactor truck. Mr. Nienaber reported that the District could include a "reserve" in the advertisement for bids or simply state that the District reserves the right to reject all bids and cancel the sale process. That option is within the discretion of the District. Mr. Harp and Superintendent Simpson stated that they would consider these options before advertising the Vactor truck chassis for sale.

Grant Co. Sanitary Sewer District
Minutes
March 17, 2022

2. Mr. Harp reported that the District has advertised for a new Vactor truck. The closure of bids is March 18, 2022, at 4:00 p.m. To date, the District has only received one bid. Mr. Harp will report the bid process at the next meeting.

The next order of business was a report by Dianne Cook and Ashley Dyer as follows:

1. Ms. Dyer reported that Chamberlin & Owen Accountants will be visiting the District April 4th-6th, 2022 to begin the process of conducting their annual audit.
2. Dianne Cook reported that the next meeting is scheduled for April 21, 2022.

There being no further business to conduct, upon motion and second, the meeting was adjourned.

GRANT COUNTY SANITARY SEWER DISTRICT

BY: 
CHARLES GIVIN, CHAIRMAN

ATTEST:


DANNY NORTHCUTT, SECRETARY