

**MINUTES OF THE
GRANT COUNTY SANITARY SEWER DISTRICT
MAY 2022 MEETING**

The May 2022 Meeting of the Grant County Sanitary Sewer District was called to order on May 19, 2022, at 3:00 p.m. at the District Headquarters, One Farrell Drive, Crittenden, Kentucky. Present at the meeting were the following: Chairman Charles Givin, and Commissioners, Danny Northcutt, Leo Saylor, Rodger Bingham, and Robert Worthington. Also present were HR Director Ashley Dyer, Dianne Cook, Mr. Benton Hanson of HMB Professional Engineers, Counsel Thomas R. Nienaber, Paul Harp, and Brian Simpson.

The first order of business was a review of the April 2022 Minutes. Ashley Dyer reported that she has received a summary from the new insurance carrier that has allocated the cost of insurance between the District and Bullock Pen Water District at 75%/25%. This allocation reflects the actual cost of insurance allocated to each entity. After discussion, upon Motion of Robert Worthington and second by Danny Northcutt, it was unanimously,

“RESOLVED: that the April 2022 Minutes be approved as attached, with the amendment that the cost of insurance be allocated twenty-five percent (25%) to the District and seventy-five percent (75%) to the Bullock Pen Water District.”

The next order of business was a review of the April 2022 Profit and Loss Statement and Warrants as attached. Commissioner Saylor inquired as to whether or not chemical costs are going to continue to rise dramatically in the future. Paul Harp reported that there are going to be increases, but he is not certain how significant they will be. After discussion, upon motion of Rodger Bingham and second by Leo Saylor, it was unanimously,

“RESOLVED: that the April 2022 Profit and Loss Statement and Warrants be and the same are hereby approved as attached.”

The next order of business was a report by Counsel Thomas R. Nienaber as follows:

1. Mr. Nienaber inquired as to whether or not the ARPA funds have been received. Paul Harp indicated that he and Dianne Cook are currently in the process of submitting applications for those funds. Mr. Harp reported that the application process is very complicated and detailed. He will keep everyone posted.
2. Mr. Nienaber reported that he has spoken with Debra Dedden, Morris & Bressler, regarding the pending Rate Increase Application. Ms. Dedden reported that she has the final rate increase numbers together and is awaiting approval by Peggy Gamble. Ms. Dedden did indicate that the proposed rate increase suggested by the District at the last meeting would allow for sufficient revenues to meet current expenses, however, the proposed rate increase does not cover anticipated cost increases for the immediate future.

Grant Co. Sanitary Sewer District
Minutes
May 19, 2022

Ms. Dedden indicated that perhaps the District should request a larger rate increase. That issue will be addressed later.

3. Mr. Nienaber reported that there has been no activity with respect to the Garrison litigation. The attorney that was appointed to represent the District is no longer with his firm. The old insurance company is continuing to provide a defense in that matter.
4. Mr. Nienaber updated everyone on the City of Crittenden issue. Mr. Nienaber reported that he has spoken to Mayor James Purcell over the last few days. Apparently, the City is most anxious in moving this issue further. Mr. Nienaber reported, which was confirmed by Chairman Givin, that any action taken by the District with respect to the City would have to be first approved through the Grant County Fiscal Court. Mr. Nienaber reported that he had spoken with Mr. Gerald Wuetcher about the various scenarios before the District. Nothing conclusive has been determined at this time. Mr. Nienaber indicated that as a practical matter, whatever course of action is taken by the District, Public Service Commission approval will be required. Mr. Nienaber commented that in one phone conversation with Mayor Purcell, there was a suggestion that perhaps the District could be transferred back to the City. Mr. Nienaber again stated that this would require Grant County Fiscal Court approval and probably Public Service Commission approval. Mr. Nienaber reported that when he was speaking with Mayor Purcell, the issue of "compensation" was mentioned. That is to say, if the District were to transfer its complete operation to the City of Crittenden, how much compensation would the City of Crittenden be willing to pay for this transfer. Mayor Purcell's response to that question was unclear and not definitive.
5. Mr. Nienaber reviewed with the Commissioners the Kentucky Attorney General's April 26, 2022 Bulletin addressing changes in laws relating to Open Meetings Act and Open Records Act. Mr. Nienaber distributed the attached summary of those changes and reviewed them with the Commissioners.

The next order of business was a report by HMB Professional Engineers, Inc., Mr. Benton Hanson, as follows:

1. Mr. Hanson reported that the Wastewater Facility Plan is moving forward. He is working with Paul Harp in preparing that document. Mr. Hanson indicated that he did contact the City of Crittenden for their input. Unfortunately, the City does not have any type of formal long range planning document prepared. Mr. Nienaber recommended that HMB Professional Engineers write a letter to the City of Crittenden and the County of Grant requesting their input in the preparation of the Wastewater Facility Plan. This letter should document all information and input which could be provided by those entities in

Grant Co. Sanitary Sewer District
Minutes
May 19, 2022

the District's final Wastewater Facility Plan. Mr. Hanson indicated that he would prepare such a letter and send it to both the City and Grant County Fiscal Court.

The next order of business was a report by Paul Harp as follows:

1. Mr. Harp reviewed with the Commissioners his Supervisor's Report as attached.
2. Mr. Harp reported that the Bullock Pen Water District purchased a new drag. The District's portion (80%/20% split) is \$3,280.00. After discussion, upon motion of Robert Worthington and second by Leo Saylor, it was unanimously,

“RESOLVED: That the District be and the same is hereby authorized to pay to Bullock Pen Water District the sum of \$3,280.00 representing its allocated share of the drag cost.”

3. Mr. Harp reported that the generator used by the District needs a replacement breaker panel at a cost of \$9,100.00. Mr. Harp stated that based upon the percentage of use between the District and Bullock Pen Water District, the cost of that repair should be borne fifty percent (50%) by each District. After discussion, upon motion of Danny Northcutt, and second by Leo Saylor, it was unanimously,

“RESOLVED: That Paul Harp be and he is hereby authorized to have the generator repaired at an approximate cost of \$9,100.00 to be split equally between the District and Bullock Pen Water District.”

4. Mr. Brian Simpson reported on the status of a carport for the Vactor truck. He priced a metal carport, 18 x 40 x 16 at an installed cost of approximately \$9,500.00. Mr. Simpson also prepared a materials cost estimate for the District to construct a carport. The materials estimate is \$8,000.00. That would not include labor and construction costs. Mr. Harp indicated that the Commissioners should think about this and decide sometime in the near future which way they would like to proceed. Mr. Harp stated that he would rather have a metal carport constructed at the District headquarters. Brian Simpson stated that the Vactor truck is working very well. It is as good as he and Paul Harp ever imagined. It was truly an excellent purchase by the District.

The next order of business was a report by Ashley Dyer and Dianne Cook as follows:

Grant Co. Sanitary Sewer District
Minutes
May 19, 2022

1. Ms. Dyer reported that Charles Lowe is leaving the District. She is attempting to find a replacement employee. That process is going very slow. Ms. Dyer also reported that they have received no applications for the District's temporary summer position. Paul Harp suggested that Ashley Dyer contact Grant County High School to see if there are any students interested in a co-op program with the District. Ashley Dyer indicated that she would contact both Grant County High School and Walton Verona.
2. Dianne Cook reported that the next meeting is scheduled for June 16, 2022.

There being no further business to conduct, upon motion and second, the meeting was adjourned.

GRANT COUNTY SANITARY SEWER DISTRICT

BY: *Charles D. Givin*
CHARLES GIVIN, CHAIRMAN

ATTEST:

Danny Northcutt
DANNY NORTHCUTT, SECRETARY