

**MINUTES OF THE
GRANT COUNTY SANITARY SEWER DISTRICT
JULY 2022 MEETING**

The July 2022 Meeting of the Grant County Sanitary Sewer District was called to order on July 21, 2022, at 3:00 p.m. at the District Headquarters, One Farrell Drive, Crittenden, Kentucky. Present at the meeting were the following: Chairman Charles Givin, and Commissioners, Danny Northcutt, Leo Saylor, Rodger Bingham, and Robert Worthington. Also present were HR Director Ashley Dyer, Dianne Cook, Mr. Benton Hanson of HMB Professional Engineers, Counsel Thomas R. Nienaber and Paul Harp.

The first order of business was a review of the June 2022 Minutes. After discussion, upon motion of Danny Northcutt and second by Robert Worthington, it was unanimously,

“RESOLVED: that the June 2022 Minutes be approved as attached.”

The next order of business was a review of the June 2022 Profit and Loss Statement and Warrants as attached. After discussion, upon motion of Leo Saylor and second by Rodger Bingham, it was unanimously,

“RESOLVED: that the June 2022 Profit and Loss Statement and Warrants be and the same are hereby approved as attached.”

The next order of business was a presentation by Counsel Thomas R. Nienaber as follows:

1. Mr. Nienaber reported that Chairman Givin, Judge Executive Dills, County Attorney Bates, and Mr. Gerald Wuetcher, are going to meet Friday, July 22, 2022, to discuss the current Public Service Commission issue. Mr. Nienaber presented to the Commissioners an Engagement Letter submitted by Stoll, Keenon & Ogdon, PLLC, Mr. Gerald Wuetcher, for legal services regarding that meeting. After discussion, upon motion of Robert Worthington and second by Rodger Bingham, it was unanimously,

“RESOLVED: that Chairman Givin be and he is hereby authorized to execute the Engagement Letter with Stoll, Keenon and Ogdon, PLLC, Mr. Gerald Wuetcher, as attached.”

2. Mr. Nienaber reported on the status of the District’s Rate Increase Application. Debra Dedden is currently working on the financial data for that Application. Mr. Nienaber requested information from Mr. Harp and Dianne Cook regarding documentation in support of any request for a change in non-recurring customer charges, including but not limited to, disconnect fees, tap-in fees, return check fees, and the like. Mr. Nienaber reported that if the District wants to include a request for modification of existing non-

Grant Co. Sanitary Sewer District
Minutes
July 21, 2022

recurring customer fees, complete documentation will be needed. Mr. Harp and Ms. Cook were requested to gather the information regarding non-recurring charges and report at the next meeting.

3. Mr. Nienaber reported that the District's Annual Audit needs final action. After discussion, upon motion of Danny Northcutt and second by Leo Saylor, it was unanimously,

“RESOLVED: that the District’s Annual Financial Audit for the year ending December 31, 2021, be approved as attached.”

4. Mr. Nienaber stated that there is nothing to report in the Garrison Litigation matter.
5. Mr. Nienaber reported that the District had an inspection by the Public Service Commission. The District was informed that it has not filed its Annual Statement of Rates as required by 807 KAR 5:006. Mr. Nienaber reviewed with the Commissioners the requirements of that Administrative Regulation and the options available to the District. After considerable discussion, upon motion of Rodger Bingham and second by Robert Worthington, it was unanimously,

“RESOLVED: that the District publish its Schedule of Rates in the *Grant County* News pursuant to 807 KAR 5:006 §7.”

6. Commissioner Bingham raised the issue of Grinder Pump maintenance and repair. Paul Harp reported that the District is responsible for all maintenance and repair of the existing Grinder Pumps. Commissioner Bingham suggested that the District adopt a new maintenance policy regarding Grinder Pumps that are installed in the future. Commissioner Northcutt stated that all existing Grinder Pumps should be “grandfathered” under the District’s current maintenance and repair policy. With that said, Mr. Harp was requested to look into a new policy for Grinder Pump maintenance and repair moving forward.

The next order of business was a report by HMB Professional Engineers, Inc., Mr. Benton Hanson, as follows:

1. Mr. Hanson reported that he is currently working on the Wastewater Facility Plan. He is currently addressing the issue of a new WWTP for inclusion in the Facility Plan. Mr. Hanson is going to meet with Paul Harp over the next two weeks to review various cost estimates which HMB has prepared. Mr. Hanson reported that by the next regular meeting, the Facility Plan should be in a rough draft form for review by the District.

Grant Co. Sanitary Sewer District
Minutes
July 21, 2022

The next order of business was a report by Superintendent Harp as follows:

1. Mr. Harp reviewed with the Commissioners his Superintendent's Report as attached.
2. Mr. Harp reported that the PSC inspection went very well. Only one deficiency was noted, and that was relating to the publication of the District's Statement of Rates.
3. Mr. Harp reported that there was recently a power outage which lasted approximately 14 hours. That outage did not adversely affect the operation of the sanitary sewer system.
4. Mr. Harp reported that the Vactor Truck is working very well. He reported that during the power outage, the Vactor Truck served as a valuable asset in pumping out various lift stations which was vital in avoiding any sewage spills.

The next order of business was a report by Dianne Cook as follows:

1. Ms. Cook reported that the District needs to remove Brian Simpson as a signatory on all Forcht Bank accounts. After discussion, upon Motion of Danny Northcutt and second by Robert Worthington, it was unanimously,

“RESOLVED: that Dianne Cook be and she is hereby authorized to execute all paperwork necessary to remove Brian Simpson as a signatory on existing Forcht Bank accounts.”

2. Dianne Cook reported that the next regular meeting is scheduled for August 18, 2022.

The next order of business was a statement by Commissioner Northcutt. He reported that this was going to be his last meeting as Commissioner on the District Board of Commissioners. Mr. Northcutt is not seeking a reappointment to serve. Mr. Northcutt expressed his sincere thanks for the opportunity to serve the District over the last twenty years or so. Everyone thanked Mr. Northcutt for his service over the years. Mr. Northcutt has served the District most admirably over the years.

There being no further business to conduct, upon motion and second, the meeting was adjourned.

Grant Co. Sanitary Sewer District
Minutes
July 21, 2022

GRANT COUNTY SANITARY SEWER DISTRICT

BY: *Charles W. Givin*
CHARLES GIVIN, CHAIRMAN

ATTEST:
Rodger Bingham
RODGER BINGHAM, TREASURER