

**MINUTES OF THE  
GRANT COUNTY SANITARY SEWER DISTRICT  
DECEMBER 2022 MEETING**

The December 2022 Meeting of the Grant County Sanitary Sewer District was called to order on December 20, 2022, at 3:00 p.m. at the District Headquarters, One Farrell Drive, Crittenden, Kentucky. Present at the meeting were the following: Chairman Charles Givin, Vice-Chairman Robert Worthington, and Commissioners, Rodger Bingham and Greg Powell. Also present were HR Director Ashley Dyer, Dianne Cook, Counsel Thomas R. Nienaber and Superintendent Paul Harp. Leo Saylor was absent and HMB Professional Engineers, Inc. was absent.

The first order of business was a review of the November 2022 Minutes. After discussion, upon motion of Robert Worthington and second by Greg Powell, it was unanimously,

“RESOLVED: that the November 2022 Minutes be approved as attached.”

The next order of business was a review of the November 2022 Profit and Loss Statement and Warrants as attached. After discussion, upon motion of Rodger Bingham and second by Greg Powell, it was unanimously,

“RESOLVED: that the November 2022 Profit and Loss Statement and Warrants be and the same are hereby approved as attached.”

The next order of business was a report by Counsel Thomas R. Nienaber as follows:

1. Mr. Nienaber reported on the status of the Rate Increase Application pending before the Public Service Commission. Mr. Nienaber reported that he submitted the Application to the PSC on December 9, 2022. The Application was rejected due to a missing date on a Notary. The Application was resubmitted the following business day and accepted. The District must now wait for the Application to be reviewed by the PSC. A final decision should take between 3 and 6 months.
2. Mr. Nienaber reported that he has not heard anything further regarding the Garrison litigation. When Mr. Nienaber was last contacted approximately one month ago, he was advised by Plaintiff's counsel that a settlement was eminent. Since that contact, nothing has happened.
3. Mr. Nienaber reported on the status of the sales tax revisions which become effective January 1, 2023. He stated that there was some confusion as to how the new tax changes will affect utility customers in general. Mr. Nienaber stated that the Kentucky Revenue Cabinet has issued an FAQ bulletin which addresses many issues. Mr. Nienaber stated that if anyone at the District has a question as to whether or not a District customer is effected by the new sales tax laws, they should contact either he or the Kentucky

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Revenue Cabinet. Generally speaking, the District should follow the same guidelines that the Bullock Pen Water District is following with respect to its customers.

4. Mr. Nienaber reported that the District may conduct an election of officers for the calendar year 2023. Chairman Givin stated that he would like that to be done at this meeting. With that said, Chairman Givin opened the floor for nominations. Thereupon, Rodger Bingham nominated Charles Givin for Chairman, Robert Worthington for Vice Chair, Rodger Bingham for Treasurer, and Leo Saylor for Secretary. There being no further nominations, Chairman Givin called for a vote. After a vote, the following officers were unanimously elected:

<b>Position</b>	<b>Officer</b>
Chairman	Charles Givin
Vice-Chairman	Robert Worthington
Treasurer	Rodger Bingham
Secretary	Leo Saylor

The next order of business was a report by Superintendent Harp as follows:

1. Superintendent Harp reported that HMB Professional Engineers, Inc., could not attend the meeting. He reviewed with the Commissioners HMB's written Report as attached.
2. Superintendent Harp reviewed with the Commissioners his monthly Report as attached.
3. Superintendent Harp reported that the Fine Screen System at the WWTP has broken once again and needs to be repaired. The cost is approximately \$500.00. He reported that the Screen System was not very good from the beginning and requires a brush replacement at least once per year. He stated that the new WWTP should incorporate a System that is better than the current one. While the System is only four (4) years old, it is constantly in need of brush replacement. Commissioner Worthington suggested that perhaps Superintendent Harp investigate the possibility of having a stainless steel brush custom made for the filtration system. Superintendent Harp indicated that might be a very good idea. He will look into that option and report at the next meeting.

The next order of business was a report by Dianne Cook as follows:

1. Ms. Cook reported that the District's annual budget for year-end December 31, 2023 needs final action. After considerable discussion, upon motion of Rodger Bingham and second by Robert Worthington, it was unanimously,

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“RESOLVED: that the District’s annual budget for year-end December 31, 2023, as attached be approved.

2. Ms. Cook reported that Morris & Bressler has submitted an Engagement Letter for 2023 accounting services. Mr. Nienaber reported that this is the standard Engagement Letter. After discussion, upon motion of Robert Worthington and second by Greg Powell, it was unanimously,

“RESOLVED: that the District engage the accounting services of Morris & Bressler and that Chairman Givin be and he is hereby authorized to execute the attached Engagement Letter.”

3. Ashley Dyer reported that the Bullock Pen Water District has approved salary increases for employees for the year 2023. In light of those salary increases, a revised Management Agreement will need to reviewed and approved. Ms. Dyer reported that she will prepare a revised Management Agreement for consideration at the next meeting.
4. Dianne Cook reported that the District’s next meeting is scheduled for January 19, 2023. There being no further business to conduct, upon motion and second, the meeting was adjourned.

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BY:   
CHARLES GIVIN, CHAIRMAN

ATTEST:  
  
ROBERT WORTHINGTON, VICE-CHAIRMAN