

**MINUTES OF THE  
GRANT COUNTY SANITARY SEWER DISTRICT  
JANUARY 2023 MEETING**

The January 2023 Meeting of the Grant County Sanitary Sewer District was called to order on January 19, 2023, at 3:00 p.m. at the District Headquarters, One Farrell Drive, Crittenden, Kentucky. Present at the meeting were the following: Chairman Charles Givin, Vice-Chairman Robert Worthington, and Commissioners, Rodger Bingham and Greg Powell. Also present were HR Director Ashley Dyer, Dianne Cook, Counsel Thomas R. Nienaber, Mr. Benton Hanson of HMB Professional Engineers, Inc., and Superintendent Paul Harp. Leo Saylor was absent.

The first order of business was an announcement by Chairman Givin that Commissioner Leo Saylor will be resigning from the Board in that Commissioner Saylor has been appointed to serve on the City of Crittenden City Council. Chairman Givin stated that Mr. Saylor would be submitting his written resignation in the near future.

The next order of business was a review of the December 2022 Minutes. After discussion, upon motion of Robert Worthington and second by Rodger Bingham, it was unanimously,

“RESOLVED: that the December 2022 Minutes be approved as attached.”

The next order of business was a review of the December 2022 Profit and Loss Statement and Warrants as attached. After discussion, upon motion of Rodger Bingham and second by Greg Powell, it was unanimously,

“RESOLVED: that the December 2022 Profit and Loss Statement and Warrants be and the same are hereby approved as attached.”

The next order of business was a report by Counsel Thomas R. Nienaber as follows:

1. Mr. Nienaber stated that the PSC has issued an Order in the District’s rate increase case requesting additional documentation. Mr. Nienaber reported that the documents requested are quite voluminous. A meeting was held with the appropriate District personnel on Wednesday preceding the meeting to begin the process of collecting the documentation requested. Mr. Nienaber also reviewed with the Commissioners the PSC’s Order which outlines the various dates and scheduling for all matters in the rate increase proceeding.
2. Mr. Nienaber reported that he has received a Motion in the Garrison litigation case relating to Waller Drive. The Motion was a request by Plaintiff’s counsel seeking mandatory Mediation in an effort to resolve the case. Mr. Nienaber stated that upon receipt of that Motion he called counsel appointed by KLC to represent the District. No response has been received. Mr. Nienaber inquired if anyone else has received any word from the District’s counsel. No one has heard anything.

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The next order of business was a report by HMB Professional Engineers, Inc., Mr. Benton Hanson as follows:

1. Mr. Hanson distributed to the Commissioners the draft Wastewater Facilities Plan ("Facilities Plan"). He reported that the Facilities Plan (draft attached) is almost complete and should be ready for presentation to the Board at the next meeting. Mr. Hanson reviewed Chapter 1 of the Facilities Plan with the Commissioners. This portion of the Facilities Plan outlines the various improvement projects which he is recommending the District undertake. Chapter 1 also addresses the impact of those construction projects on customer rates. Chairman Givin asked that everyone review the draft Facilities Plan and be prepared to take formal action at the next meeting.
2. Mr. Nienaber inquired as to whether or not any of the AARPA Funds have been received by the District. Mr. Hanson reported that some of those checks are being delayed because of the Kentucky Infrastructure Authority. It is expected that distributions will be made in the near future.
3. Mr. Hanson stated that the District should begin the process of investigating the possibility of increasing the size and capacity of the KY 491 Pump Station. He explained that is the District's No. 1 Pump Station. Given its age and increased growth in the District, expansion is necessary.

The next order of business was a report by Superintendent Paul Harp as follows:

1. Mr. Harp reviewed with the Commissioners his Supervisor's Report as attached.
2. Mr. Harp reported that the DOW issued two violations against the District for failed water samples at the WWTP. Mr. Harp wrote a letter of explanation to the DOW. Everything is satisfactory at this point.
3. Superintendent Harp reported that he believes there are several residences (possibly as much as 100) located in Harvester's Subdivision that have basement sump pumps hooked into the District's sanitary sewer system. This is a very serious problem in that it places an unreasonable load capacity on the District's ability to provide wastewater treatment. Mr. Harp inquired as to how the District could gain access to various homes to check whether or not sump pumps are hooked into the District's wastewater collection system. Benton Hanson reported that some districts around the state have Ordinances (county and city) that prohibit such activities and provide for procedures which allow inspections of homes. Commissioner Worthington inquired as to how bad the problem is. Superintendent Harp reported that he believes it is a serious problem. Unfortunately,

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Superintendent Harp stated that most people probably do not even know they are hooked into the sewer system. Mr. Harp reported the only way to determine if in fact this occurs, would be to make an on-site, in-home inspection. Mr. Nienaber stated that if a resident homeowner does not allow for a voluntary inspection, the District could seek warrants allowing entry into a private residence for such inspection.

The next order of business was a report by Dianne Cook as follows:

1. Ms. Cook presented to the Commissioners the Chamberlain & Owen Certified Public Accountant Engagement Letter for conducting the District's annual audit. The cost of the December 31, 2022 year-end audit is an amount not to exceed \$7,200.00. After discussion, upon motion of Robert Worthington and second by Greg Powell, it was unanimously,

“RESOLVED: that the District’s Chairman be and he is hereby authorized to execute the Chamberlain & Owen Certified Public Account Engagement Letter as attached.”

There being no further business to conduct, upon motion and second, the meeting was adjourned.

GRANT COUNTY SANITARY SEWER DISTRICT

BY:   
CHARLES GIVIN, CHAIRMAN

ATTEST:

  
ROBERT WORTHINGTON, VICE-CHAIRMAN