

**MINUTES OF THE  
GRANT COUNTY SANITARY SEWER DISTRICT  
JULY 2023 MEETING**

The July 2023 Meeting of the Grant County Sanitary Sewer District was called to order on July 20, 2023, at 3:00 p.m. at the District Headquarters, One Farrell Drive, Crittenden, Kentucky. Present at the meeting were the following: Chairman Charles Givin, Vice-Chairman Robert Worthington and Commissioners Rodger Bingham, Greg Powell and Michael Duley. Also present were HR Director Ashley Dyer, Dianhe Cook, Counsel Thomas R. Nienaber, Mr. Benton Hanson of HMB Professional Engineers, Inc., and Superintendent Paul Harp.

The first order of business was a review of the May 2023 Minutes. After discussion, upon motion of Robert Worthington and second by Greg Powell, it was unanimously,

“RESOLVED: that the May 2023 Minutes be approved as attached.”

The next order of business was a review of the June 2023 Warrants, Maintenance and Operating Account and Profit and Loss Statement. After discussion, upon motion of Greg Powell and second by Michael Duley, it was unanimously,

“RESOLVED: that the June 2023 Warrants, Maintenance and Operating Account and Profit and Loss Statements be and the same are hereby approved as attached.”

The next order of business was a review of the July 2023 Warrants, Maintenance and Operating Account and Profit and Loss Statement. After discussion, upon motion of Rodger Bingham Powell and second by Michael Duley, it was unanimously,

“RESOLVED: that the July 2023 Warrants, Maintenance and Operating Account and Profit and Loss Statements be and the same are hereby approved as attached.”

The next order of business was a report by Counsel Thomas R. Nienaber as follows:

1. Mr. Nienaber reported there has been no significant action taken in the Garrison litigation currently pending in the Grant Circuit Court. Mr. Nienaber reported that Plaintiff’s counsel attempted to obtain a trial date from the Judge who declined to do so at this time. Mr. Nienaber also reported that the City of Crittenden’s counsel, Mr. Jeff Mando, has informed Plaintiff’s counsel that until the Division of Water, Dam Safety Department, meets with everyone on site and clarifies what the exact issues are with the dam, nothing will be accomplished. Mr. Nienaber spoke with Mr. Mando to see where the City of Crittenden was headed. Mr. Mando confirmed that the City is not going to take any action until after it is determined exactly what the issues are with the dam.

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2. Mr. Nienaber shared with the Commissioners the Public Service Commission Order approving the District's Rate Increase Application. Mr. Nienaber submitted to the Commissioners a copy of the revised Tariff which sets for the District's approved Rate Increase. Mr. Nienaber inquired as to what effective date would be best for the District Office. Dianne Cook and Ashley Dyer suggested that the District use an effective date for the new Rate Increase of September 11, 2023. This would allow for submitting the Notice to the District customers with its August billing cycle. After considerable discussion, upon motion of Greg Powell and second by Michael Duley, it was unanimously,

"RESOLVED as follows:

- 1) The District shall use an effective date for the approved Rate Increase of September 11, 2023.
  - 2) Chairman Givin is hereby authorized and directed to execute the revised Tariff for submittal to the Public Service Commission.
  - 3) Dianne Cook is hereby authorized and directed to make the appropriate notice to all District customers of the approved Rate Increase."
3. Mr. Nienaber reported that he has not heard anything regarding the PFAS litigation.
  4. Mr. Nienaber inquired as to the Public Hearing to be conducted on July 24, 2023. Mr. Hanson reviewed with the Commissioners his proposed presentation outline (attached). Mr. Hanson stated that the period for public comment on the Facilities Plan ends July 27, 2023. Chairman Givin inquired as to who was going to attend on behalf of the District. Paul Harp, Chairman Givin, Dianne Cook, Benton Hanson, and Counsel Thomas R. Nienaber are going to attend. Chairman Givin encouraged the Commissioners to attend if possible.
  5. Mr. Nienaber reviewed with the Commissioners a recent Kentucky Revenue Department circular (attached) which updates current developments relating to the assessment of sales tax as authorized under KRS 139.470. Mr. Nienaber shared with the Commissioners a revised Declaration of Domicile for purchase of Residential Utilities (attached); a Multi-Unit Declaration of Domicile for Landlords or other account holders of multi-unit dwellings served by a single meter (attached); and a Multi-Unit Declaration of Domicile for an owner/operator of a multi-residential rental facility or mobile home and recreational vehicle park. Mr. Nienaber recommended that these new forms be used for new customer sign-ups. Mr. Nienaber also reported that the Sales Tax Exemption has been extended to include an exemption for building materials, fixtures or supplies used by a contractor in the construction of a water and/or sewer project pursuant to KRS

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139.480(34). Mr. Nienaber submitted a Certificate of Exemption for Building Materials (attached).

The next order of business was a report by HMB Professional Engineers, Inc., Mr. Benton Hanson as follows:

1. Mr. Hanson reminded everyone of the upcoming public hearing scheduled for July 24, 2023, at 6:00 p.m., at the Crittenden Baptist Church. He encouraged everyone to attend.

The next order of business was a report by Superintendent Paul Harp as follows:

1. Superintendent Harp shared with the Commissioners his Supervisor's Report as attached.
2. Superintendent Harp reported that his Quarterly Progress Report to be submitted to the Division of Water is due July 27, 2023. He also reported that the Agreed Order submitted to the DOW was approved.
3. Superintendent Harp reported that the VFD's at the Greenview Lift Station are in the process of being installed. Superintendent Harp is working with Gleason Electric in completing that project.

The next order of business was a report by Dianne Cook as follows:

1. Ms. Cook reported that the Commissioners must take final action on the 2022 Audit Report. After discussion, upon Motion of Robert Worthington and second by Greg Powell, it was unanimously,

“RESOLVED: that the District's audited financial statement for the period ending December 31, 2022, be and the same is hereby approved as attached.”

2. Ms. Cook reported that the next meeting is scheduled for August 17, 2023.

There being no further business to conduct, upon motion and second, the meeting was adjourned.

GRANT COUNTY SANITARY SEWER DISTRICT

BY:   
CHARLES GIVIN, CHAIRMAN

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ATTEST:

  
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GREG POWELL, SECRETARY