

**MINUTES OF THE
GRANT COUNTY SANITARY SEWER DISTRICT
MAY 2024 MEETING**

The May 2024 Meeting of the Grant County Sanitary Sewer District was called to order on May 23, 2024, at 2:30 p.m. at the District Headquarters, One Farrell Drive, Crittenden, Kentucky. Present at the meeting were the following: Chairman Charles Givin, Commissioners Rodger Bingham, Greg Powell, and Michael Duley. Also present were HR Director Ashley Dyer, Dianne Cook, Counsel Thomas R. Nienaber, HMB Professional Engineers, Inc., Mr. Benton Hanson, and Superintendent Paul Harp. Commissioner Robert Worthington was absent.

The first order of business was a review of the April Minutes. After discussion, upon motion of Greg Powell and second by Michael Duley, it was unanimously,

“RESOLVED: the April 2024 Minutes be approved as attached.”

The next order of business was a review of the April 2024 Warrants, Maintenance and Operating Account and Profit and Loss Statement. After discussion, upon motion of Rodger Bingham and second by Greg Powell, it was unanimously,

“RESOLVED: the April 2024 Warrants, Maintenance and Operating Account and Profit and Loss Statements be and the same are hereby approved as attached.”

The next order of business was a report by Counsel Thomas R. Nienaber as follows:

1. Mr. Nienaber reported on the status of the PFAS litigation. Superintendent Harp and counsel had a Zoom Meeting with Veronica Vazquez, contact counsel at Napoli & Shkolnik. Mr. Wade was also in attendance. During the Zoom Meeting, the District was informed that Napoli & Shkolnik has not yet filed a lawsuit on behalf of Wastewater Treatment Plaintiffs. That Complaint should be filed in the near future. Consequently, the District is not under any timeline or deadline for producing documentation, etc. Ms. Vazquez stated that once a Complaint is prepared, a draft will be forwarded to the District for review and approval. Mr. Nienaber inquired of Ms. Vazquez as to when the Complaint might be ready, however, Ms. Vazquez was unable to give a firm date.
2. Mr. Nienaber reported on the status of the Garrison litigation. Unfortunately, there has been no action taken since the last meeting. Mr. Nienaber contacted the District's insurance company appointed counsel to see if a deposition could be scheduled for the City of Crittenden Maintenance Supervisor. Since making that request, Mr. Nienaber has not heard anything.

The next order of business was a report by HMB Professional Engineers, Inc., Mr. Benton Hanson, as follows:

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1. Mr. Hanson reported that the Facilities Plan (“FP”) should be approved by the Division of Water (“DOW”) within the next 2-3 business days. After DOW approves the FP, we can then start the process of working on the WWTP Project. The first step in that process would be selection of an engineering firm to design the WWTP. Mr. Nienaber recommended that the District move forward as quickly as possible. Mr. Hanson reported that if the District were to seek financing through Rural Development (“RD”), certain procedures would be necessary for the selection of an engineering firm. This would include advertising for bids and engaging the RFP process. It was Mr. Nienaber’s recommendation that the District go through the RFP process in selecting an engineering firm to avoid any issues in the future. With the foregoing said, Mr. Hanson stated that he would prepare engineering specification criteria and forward it to Mr. Nienaber for review. Mr. Nienaber stated that once the engineering specification criteria is completed for the RFP, it can then be advertised. After considerable discussion, upon motion of Greg Powell and second by Rodger Bingham, it was unanimously,

“RESOLVED: that the District begin the process of engaging engineering services for the WWTP Project. Mr. Nienaber is authorized to prepare an Request for Proposals (“RFP”) with the assistance of HMB Professional Engineers, Inc.”

The next order of business was a report by Superintendent Harp as follows:

1. Superintendent Harp reviewed with the Commissioners his monthly Report as attached.
2. Superintendent Harp reported that the junkyard facility on US Highway 25 in Crittenden is requesting sewer service to its storage facility. Mr. Harp reported that there will be one bathroom at the site. Superintendent Harp reported that the facility is within 300 feet of the current service line. As such, the Grant County Sanitary Sewer Ordinance would require connection to the District’s service line. Chairman Givin recommended that the junkyard hook up to the District’s sanitary sewer system. Superintendent Harp reported that this could be done with the installation of a low pressure grinder pump. After discussion, Superintendent Harp reported that he would advise the property owner of the requirement.

The next order of business was a report by Dianne Cook and Ashley Dyer as follows:

1. Commissioner Bingham inquired as to the District’s available cash reserves for investment in a Certificate of Deposit. Dianne Cook reported that currently there is approximately \$600,000.00 in cash in four separate accounts. After discussion, upon motion of Rodger Bingham and second by Greg Powell, it was unanimously,

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“RESOLVED: That Dianne Cook be and she is hereby authorized to purchase a 5-month Certificate of Deposit at an interest rate of approximately 5% from Forcht Bank in the total amount of \$220,000.00. \$100,000.00 shall be taken from the Merchant Services Account and \$120,000.00 from the Money Market Account.”

2. Dianne Cook reported that the next meeting is scheduled for Wednesday, June 19, 2024. Bullock Pen Water District had Commissioner conflicts and rescheduled the meeting accordingly. After discussion, upon motion of Rodger Bingham and second by Greg Powell, it was unanimously,

“RESOLVED: That the next regular meeting occur on June 19, 2024, at 2:30 p.m. Dianne Cook is hereby directed to make the appropriate notifications and advertisements.”

There being no further business to conduct, upon motion and second, the meeting was adjourned.

GRANT COUNTY SANITARY SEWER DISTRICT

BY: 
CHARLES GIVIN, CHAIRMAN

ATTEST:


FOL GREG POWELL, SECRETARY