

**MINUTES OF THE  
GRANT COUNTY SANITARY SEWER DISTRICT  
DECEMBER 2024 MEETING**

The December 2024 Meeting of the Grant County Sanitary Sewer District was called to order on December 19, 2024, at 3:00 p.m. at the District Headquarters, One Farrell Drive, Crittenden, Kentucky. Present at the meeting were the following: Chairman Charles Givin, Commissioners Rodger Bingham, Robert Worthington, Greg Powell and Michael Duley. Also present were HR Director Ashley Dyer, Dianne Cook, Naomi Wilson, Counsel Thomas R. Nienaber, HMB Professional Engineers, Inc., Mr. Benton Hanson, and Superintendent Paul Harp.

The first order of business was a review of the District's December 2024 Minutes. After discussion, upon motion of Robert Worthington and second by Michael Duley, it was unanimously,

“RESOLVED: the November 2024 Minutes be approved as attached.”

The next order of business was a review of the November 2024 Warrants, Maintenance and Operating Account and Profit and Loss Statement. After discussion, upon motion of Greg Powell and second by Rodger Bingham, it was unanimously,

“RESOLVED: the November 2024 Warrants, Maintenance and Operating Account and Profit and Loss Statements be and the same are hereby approved as attached.”

The next order of business was a report by Counsel Thomas R. Nienaber as follows:

1. Mr. Nienaber stated that it was necessary for the Board to conduct an election of officers for 2025. Thereupon, Chairman Givin opened the floor for nominations. Rodger Bingham made the following nominations:

Chairman, Charles Givin  
Vice Chair, Robert Worthington  
Treasurer, Rodger Bingham  
Secretary, Greg Powell

There being no further nominations, Chairman Givin called for a vote. After discussion, upon motion of Greg Powell and second by Michael Duley, the following officers were unanimously elected for the calendar year 2025:

Chairman, Charles Givin  
Vice Chair, Robert Worthington  
Treasurer, Rodger Bingham  
Secretary, Greg Powell

Grant County Sanitary Sewer District  
Minutes  
December 19, 2024

2. Mr. Nienaber gave a report on the status of the Garrison litigation. Since the last meeting, nothing has happened. No word has been received from the City of Crittenden's counsel regarding the District's most recent partial proposal of settlement.
3. Mr. Nienaber gave an update on the PFAS litigation. Nothing new has occurred.
4. Mr. Nienaber shared with the Board the letter from Robert Miller at KRWA (attached) regarding the COSS Study.

The next order of business was a report by HMB Professional Engineers, Inc., Mr. Benton Hanson as follows:

1. Mr. Hanson stated that he had discussions with John Brady at KIA regarding the financing opportunities for the WWTP. Mr. Brady responded to Mr. Hanson's inquiries with a letter dated December 19, 2024 (attached). Mr. Hanson reported that financing through KIA as previously committed is still confirmed. Mr. Brady inquired of Benton Hanson as to whether or not the WWTP Project would place the District in compliance with the DOW's outstanding Order. Mr. Hanson reported that it would. Mr. Hanson stated that he would be submitting a detailed schedule within the next month or so. This schedule will include a plan completion date, DOW submittal and PSC filing schedule, and the like.

Mr. Hanson stated that his preliminary review of the numbers regarding a required rate increase for the WWTP Project is currently at 15% to 20%. As the plan progresses and more information is available on construction cost estimates, this rate increase number can be narrowed down. Mr. Hanson reported that once the engineering plans for the WWTP Project are complete, a more accurate cost estimate and rate increase estimate will be made. Mr. Hanson reported that he has other projects currently pending before the PSC. He indicated that the PSC is approving projects at a rather slow pace. He is hopeful that this will pick-up at a more brisk pace in the future.

Mr. Hanson reported that John Brady informed him the District would not need to follow BABA since we are such a small District. This would allow the District to experience significant savings, particularly in the area of equipment costs, such as pumps and the like. Mr. Hanson reported that currently, pumps used in WWTP Projects are very expensive and perhaps as much as to 30% to 40% higher as a result of BABA. Finally, Mr. Hanson reported that a realistic groundbreaking date would be March, 2026.

The next order of Business was a report by Superintendent Paul Harp as follows:

1. Superintendent Harp reviewed with the Commissioners his Monthly Report as attached.

Grant County Sanitary Sewer District  
Minutes  
December 19, 2024

2. Superintendent Harp reported that the pump station at the Crittenden City Building required significant maintenance in the last month. In performing maintenance at the pump station, the Easement accessing the pump station was used quite frequently which caused some damage due to the wet weather. Superintendent Harp reported that he and his crew have repaired the Easement as best as possible given weather conditions. When weather conditions improve, additional maintenance work will be done on the Easement.
3. The 491 Lift Station is currently being operated with the spare pump. He received cost estimates on repairing the old pump at \$12,000.00. A new pump is \$16,000.00. Given the difference in cost, Superintendent Harp stated that it would be in the District's best interest to purchase a new pump. Therefore, Superintendent Harp reported that he is in the process of obtaining bids for the new pump. Mr. Nienaber stated that as long as it under \$30,000.00, public bidding need not be undertaken.
4. Superintendent Harp reported that the District's current 2014 model truck with crane has approximately 160,000 miles. The crane on the pick-up truck is very old and has required significant repair and maintenance over the last few months. Superintendent Harp is hopeful that the existing truck and crane will be able to remain in operation for another year. However, the District should consider replacement in the next year or so.
5. Superintendent Harp reported that during the last year the District has experienced a number of significant pump rebuilds and replacements. This is to be expected given the age on a number of pumps within the District system.

The next order of business was a report by Dianne Cook and Ashley Dyer as follows:

1. Ms. Cook shared with the Board the District's 2025 proposed Budget. After discussion, upon Motion of Rodger Bingham and second by Robert Worthington, it was unanimously,

“RESOLVED: that the District's 2025 Budget as attached be approved.”

2. Ms. Dianne Cook presented to the Board the Morris & Bressler Engagement Letter for 2025. Mr. Nienaber reported that the Engagement Letter is the same as previous years. After discussion, upon motion of Robert Worthington and second by Greg Powell, it was unanimously,

“RESOLVED: that Chairman Givin be and he is hereby authorized and directed to execute the Morris & Bressler Engagement Letter for the year 2025.

Grant County Sanitary Sewer District  
Minutes  
December 19, 2024

2. Dianne Cook reported that with her retirement, signatory authority on the various bank accounts at Forcht Bank need to be revised. After discussion, upon motion of Michael Duley and second by Greg Powell, it was unanimously,

“RESOLVED as follows:

- 1) That Dianne Cook’s name be removed as authorized signatory from all accounts held by the District at Forcht Bank.
  - 2) The authorized signatory for all District bank accounts shall be Naomi Wilson, Ashley Dyer, Rodger Bingham, Paul Harp, Amy Ruark, and Charles Givin.
  - 3) All checks shall require two signatures as follows: One signature from either Naomi Wilson, Ashley Dyer, Paul Harp, or Amy Ruark; and one signature from either Rodger Bingham and/or Charles Givin.
  - 4) All authorized signatories are hereby directed to execute any and all papers necessary in order to establish new accounts.”
3. The next order of business was recognition of Chairman Givin for Dianne Cook’s 28 years of service with the District. Chairman Givin acknowledged that this is Dianne Cook’s last meeting. He thanked her for 28 years of dedication and service to the District. He recognized that her absence will be greatly missed.
  4. Ms. Dianne Cook reported that the next meeting is scheduled for January 23, 2025.

There being no further business to conduct, upon motion and second, the meeting was adjourned.

GRANT COUNTY SANITARY SEWER DISTRICT

BY:   
CHARLES GIVIN, CHAIRMAN

ATTEST:

  
GREG POWELL, SECRETARY